**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

The public and Press are invited, and all Councillors are summoned, to attend the forthcoming Parish Council Meeting of Heybridge Basin Parish Council. The meeting will be held at **St George’s Church, Basin Road, Heybridge Basin, CM9 4RJ on Tuesday 15th March 2022 at 7:30pm,** to transact the following business:

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

Signed: Gemma Lake Date: 9th March 2022

Clerk to the Heybridge Basin Parish Council.

**AGENDA**

1. **Chairman’s Welcome**
2. **To elect The Vice Chair of Heybridge Basin Parish Council for the remainder of the 2021/2022 term of office.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the meeting held on 22nd February 2022. (Appendix 1)**
6. **Finance.**
7. To approve
8. Payment requests for February 2022/March 2022 *(schedule to be circulated).*
9. Receipts for February 2022/March 2022 *(schedule to be circulated).*
10. **Public Participation (5 minutes)**

Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

1. **To receive a report from the District and County Councillors for the area on any matters of interest.**
2. **Clerk’s Report**
3. To receive a report from the Clerk on Community Engagement.
4. Fly tipping
5. To consider date for the April meeting to include the Annual Parish Meeting (Monday 18th April is Easter Monday)
6. To consider date of the May meeting
7. Land Ownership at St George’s
8. Overgrown vegetation Basin Road
9. Green Gym – St George’s Field
10. Clerk’s Backdated Salary pay
11. **Planning Applications**
12. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*
13. To note:

**21/01188/LDE** – Gravel Pits, Hall Road – Claim for a lawful development certificate for works required for the maintenance and improvement surface of the existing private way - **Appeal**

1. **DMCP**
2. To consider request from Farleigh Hospice Walk for Life regarding use of DMCP on Sunday 8th May 2022
3. To consider addition of Clerk onto the car park white list
4. To receive an update from the Task and Finish group and agree any action to be taken
5. To consider delegated power to the Clerk with regards to final actions to be taken (Clerk to report)
6. To consider forming a DMCP Management Committee.
7. **United Reformed Church**
8. To receive an update from the Clerk and agree any action to be taken.
9. **Grounds Maintenance Tender**
10. To receive recommendations on maintenance company and agree any action to be taken.
11. **The Queen’s Jubilee Celebrations Thursday 2nd June 2022 – Sunday 5th June 2022**
12. To receive an update from the Clerk regarding funding and agree any action to be taken.
13. To receive an update from the Task and Finish Group and agree any action to be taken.
14. To discuss the Plant a tree for the Jubilee initiative and agree any action to be taken.
15. **Correspondence:**
16. To note correspondence received and any actions to be taken.

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